



## **UK Black Pride Market Stall 2010 Booking Terms and Conditions**

1. Only those goods detailed on your application form/our database may be displayed for sale on your stall. You will be asked to remove any additional goods.

### **Payments**

2. Payments should be sent with applications. Please make cheques payable to **UKBP**.
3. Successful applicants' cheques will be banked when accepted. Unsuccessful applicants' cheques will be returned.
4. Any cheques (Return to Drawer) returned unpaid by your bank to UKBP will incur a minimum £50.00 administration charge.
5. All applications must be made on the appropriate UK Black Pride Application Form
6. Under no circumstances may stalls be sublet.
7. If you are registered disabled, please indicate any particular access/operational requirements on your application form and confirm these with the UKBP's Market Stall co-ordinator before attending the market place.

### **Trading Terms**

8. Traders must attend the market place for the full operating date & times, No stall shall be vacated prior to the closing of the market.
9. Receipts – Upon request traders must be able to provide a receipt of purchase. Receipt information to include: trading name, address, contact phone no., date, market name & location, goods purchased VAT information if appropriate.
10. No Smoking – traders & their staff are prohibited from smoking on the stall or within the vicinity of the market.
11. Positioning of stands and allocation of stalls is at the discretion of UK Black Pride. The final allocation is designed for the overall benefit of the market & is final.

12. The total dimensions of the stalls are approximately: 6m x 2m, this is your total area for display/demonstration & may be used in the most effective way for your work.

13. All display items must be positioned within your stall area & must not obstruct your own access or pedestrian walkways.

14. Stalls are reserved until 10:00am only, after which time stalls not occupied will be re-allocated or removed.

### **Traders Cancellations**

15. Failure to attend an event, without prior cancellation, or bona fide explanation within 48 hours of the market may result in the cancellation of all future bookings without refund.

16. Cancellations must be made in writing. Telephone cancellations must be followed up in writing.

17. All deposits are non-refundable. Refunds will only be made under the following conditions:

*a. Cancellation acknowledged 42 days or more before the market – payment refunded if stall is re-let. Whilst we endeavor to re-let cancelled stalls, we reserve the right of choice in re-letting to guard against over duplication of products or produce.*

*b. Cancellation 41 days or less before the market – no refund.*

### **Vehicles**

18. All traders must be unloaded & remove their vehicles from the market area by 10.30am. Vehicles must never be parked on the pavement. Vehicles must be removed as soon as unloading is complete & before your display is set up. No vehicle will be permitted onto the markets during trading times. Traders will be responsible for all their own car-parking fees. If registered disabled and have a valid blue badge, parking will be provided to you.

### **Stands and Displays**

19. We regard the presentation of each stall to be of paramount importance to the overall operation and presentation of the market.

17. Please supply neat and tidy covering for your stall(s) table top, (approx. 6m x 3m). Packaging & personal belongings on your stall must not be visible to the public.

18. Traders must display their business name

20. Fixing to street furniture, the stalls or the stall canopies of any items in such a way as to cause permanent damage or marks, is strictly prohibited.

## **Electricity**

Electricity will not be provided for this event. If you require the use of a generator please stipulate this on the UK Black Pride application form. UKBP are not able to provide generators.

## **Liability**

21. The traders will be liable for any loss or damages occasioned to the fabric of the stall, site, or any equipment therein or injury to other persons, as a result of their negligence.

22. UK Black Pride cannot be held responsible for the well being of stock or persons whilst traveling, or during the event. All traders must carry their own insurance for Public Liability and are strongly advised to also cover the well being of themselves, employees and stock whilst at the market and in transit.

23. If the event has to be cancelled, interrupted, or curtailed due to circumstances beyond UK Black Prides control UK Black pride shall not be liable to make good any loss incurred by any party booked on the market. Traders are advised to seek appropriate event insurance in case of such an eventuality.

## **General**

24. Traders & their agents shall comply with all current & future legislation, notices, orders discretions, bylaws & others of all Government & Local Authorities or Agents or other bodies having statutory powers & shall comply with all the restrictions, directions & conditions lawfully imposed by any public authority having statutory power.

25. Traders must comply with all reasonable directions of the Head of Markets for the management control & conduct of the Market and with all bye-laws, rules & regulations as shall from time to time be exhibited at UKBP Markets central office or to which your use of the stall is subject.

26. Use of flammable, explosive, or otherwise dangerous materials or equipment is strictly prohibited at the market place.

27. Please ensure that your area is kept clean & tidy at all times & all waste removed or suitably disposed of at the end of the day.

28. All refuse must be placed in bin bags, the bag tied & left in the designated area. The individual trader must remove excessive refuse.

29. The distribution of leaflets or other documents is not permitted.

30. UK Black Pride reserves the right to substitute, waiver or change, without notice, any details of the market, or booking conditions and procedures.

31. Failure to comply with any of the above conditions and procedures may result in cancellations of all future bookings.